Meeting #4 - 3/4/2024

Attendance - Shayna, Ben, Dellie, Dylan, Andrew

Plan:

Go over software requirements specification document

Begin to work through our functional requirements

Adjust Project Plan with updated timing

Notes:

* Project Plan was slightly broad

To Do:

Commit pdf and docx copies of all project files to the github - Dellie

Meeting #3 - 2/22/2024

Attendance - Shayna

Plan:

Check over completed work in the “Project Plan” document

Delegate any left over work

Plan for our next meeting

Notes:

* Everything looks pretty good
  + Everyone do one last recheck over your sections
* Add to any sections if you can
* Feasible dates for completing things?
  + After midterms next week 🙂

To Do:

Shayna: Send out another ‘when to meet’

Dellie: Share github with everyone + upload project plan before tonight

Meeting #2 - 2/18/2024

Attendance - Shayna, Dylan, Dellie, Ben, Andrew

Plan:

Work on Project Plan Document

Brainstorm name ideas for new project

1. We decided on a new project, a scheduling app!
2. Delegated work for Project Plan Document (Due 2/25) to be completed
3. Started work on document in our designated sections
4. Planned to meet before class on Thursday 2/22 with our respective sections completed

Meeting #1 - 2/12/2024

Attendance - Shayna, Dylan, Dellie, Ben, Andrew

Plan:

Choose/ Designate Roles

Choose Team Name:

Strawhats

Pirates

Choose Project Name

1. Designate Roles
   1. Team Administrator/Scheduling - Shayna
      1. Instructor communication, meeting notes
   2. Quality Assurance Engineer - Andrew
      1. Test cases, making sure people are putting quality and effort into their work
   3. Documentation Engineer - Dylan
      1. Spearheading technical documents, ensuring consistency and flow between project documentation and overall work
   4. Configuration Management Co-Lead - Ben
   5. Configuration Management Co-Lead - Dellie
      1. Lead on technical aspects - design, implementation
2. Majority vote - Chose Strawhacks as our team name
3. Project name ideas:
   1. Rock Chalk Talk
   2. Chat++
   3. HomeworkSpace
   4. UniTalk
   5. ClassChat

We decided on Rock Chalk Talk at least as our placeholder name 🙂